

Already have a Pivot account?

- Great! Pick up right where you left off by logging on here: pivot.proquest.com

Login using your Pivot Account

User

@rutgers.edu

Password

Enter password

[Forgot Password?](#)

[Help](#)

Login

or [signup](#)

New to Pivot?

- Create your account on pivot.proquest.com
- Select "Sign up" in the upper right corner
- Select "Use Email Address/Create Password"
- Fill in the required fields
 - Use your Rutgers email address
 - Select Rutgers, The State University of New Jersey from the Institution pull-down menu
- Select "Create my account"
- Open the confirmation email sent by Pivot
- Click the link to authenticate your account
- You are now ready to start using the advanced search, set up saved searched, and receive targeted emails!

Use Institutional Login Credentials

OR

Use Email Address/Create Password

Log in with your email address and create a unique password ✕

Use your institution/university email address. This will be your User ID.
Create a password and select your institution from the member institution drop-down list.

All fields required.

Name

First

Middle

Last

Institution Email

Password

Re-enter password

Affiliated Member Institution

Rutgers, The State University of New Jersey

Claim Your Profile

- Claiming and keeping your profile updated enables better funding opportunity matching. It also increases visibility for you and your institutions, so you are more easily discovered by other users and potential collaborators
- Once you are logged in look to “Claim Profile” in the upper right-hand corner
- Pivot will generate a list of profiles that might be you
- Search through the list to find your profile
- Click the “This is me” button
- You are all set!

The screenshot shows the Pivot website interface for the University of Michigan - Ann Arbor. At the top, there are navigation tabs for 'Funding' and 'Profiles', a search bar, and a user profile for 'Bradley Carter'. Below the navigation, there is a section titled 'Select your profile' with a search box containing 'Bradley Carter'. To the left, there is a list of institutions with checkboxes: 'University of Michigan - Ann Arbor' (checked) and 'Outside Institutions' (checked). Below this list is a 'Can't find your profile?' section. The main content area displays '2 Results' with a 'Sort' dropdown. The first result is 'Carter, Bradley Kent' with a 'This is me' button. The second result is 'Carter, Bradley' with a 'Claimed' status. A 'Done' button is visible at the bottom right of the results section.

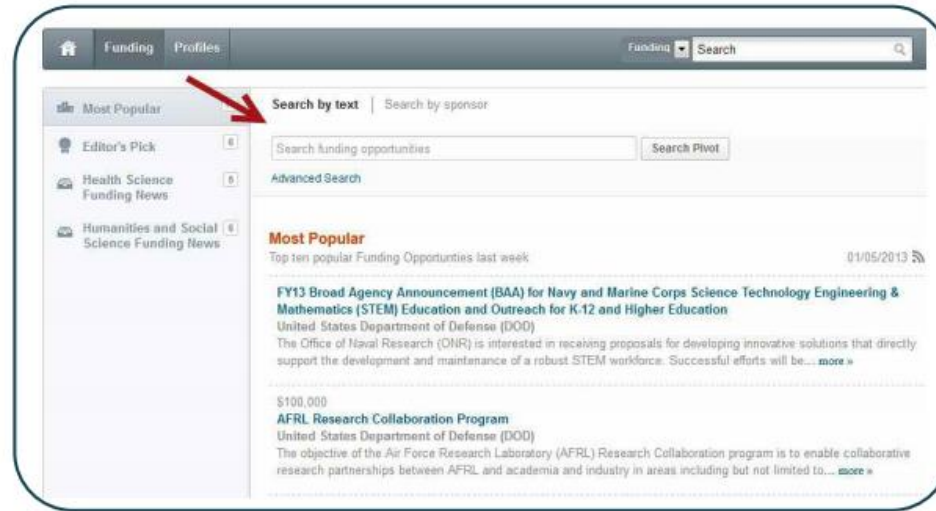
Edit Your Profile

- Pivot pulls data from online sources to build your profile but there may be additional information that you want to add
- To edit your profile information click on your name at the top of the page
- Select “My Profile”
- From your profile select “Edit Profile”
- Look for the Edit and Add Symbols to make changes to the fields

The screenshot shows the 'Edit Profile' interface. It features several sections: 'Links' with two URLs and edit/add icons; 'ORCID' with a green icon and an edit icon; 'ISNI' with a blue icon and an edit icon; 'Expertise' with a detailed text description and an 'Edit' button; and 'Affiliations' with 'Associate Professor, Mandel School of Applied Social Sciences' and 'Case Western Reserve University' listed, along with edit and add icons. Red arrows point to the edit icons for the 'Links' and 'ORCID' sections.

Start a Basic Search

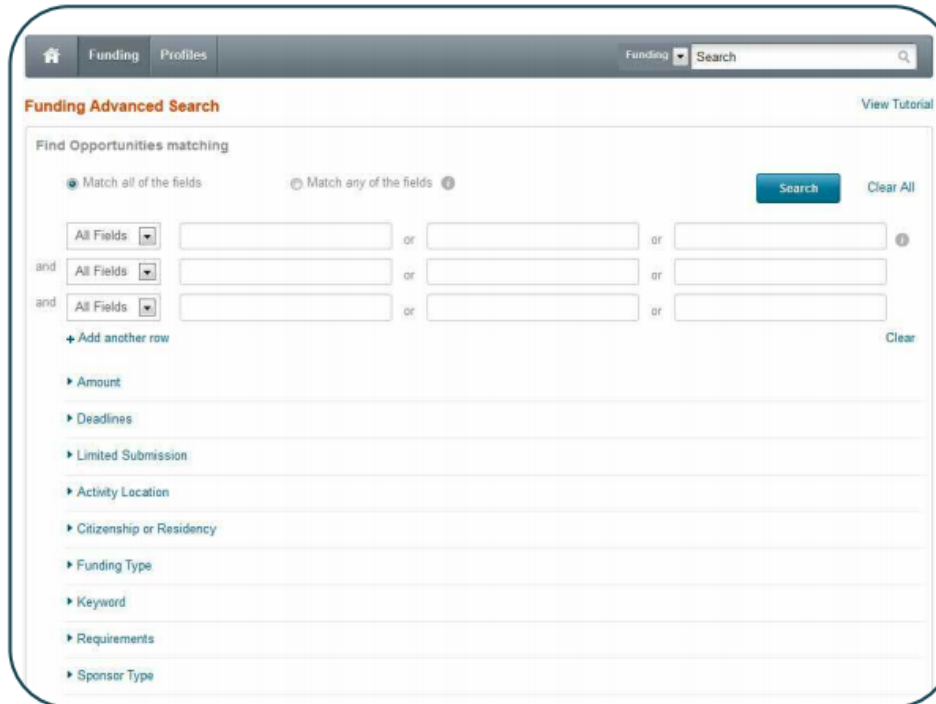
- Go to the Funding tab
- Use the textbox to search by text, sponsor, or keyword
- Use the filters to the left to narrow down your results



The screenshot shows the 'Funding' tab selected in the top navigation bar. A search bar is located at the top right. Below the navigation bar, there are two tabs: 'Most Popular' and 'Search by text'. A red arrow points to the 'Search by text' tab. Under 'Search by text', there is a search box labeled 'Search funding opportunities' and a 'Search Pivot' button. Below this is an 'Advanced Search' section. The main content area displays 'Most Popular' results, including a listing for 'FY13 Broad Agency Announcement (BAA) for Navy and Marine Corps Science Technology Engineering & Mathematics (STEM) Education and Outreach for K-12 and Higher Education' with a funding amount of \$100,000.

Perform an Advanced Search

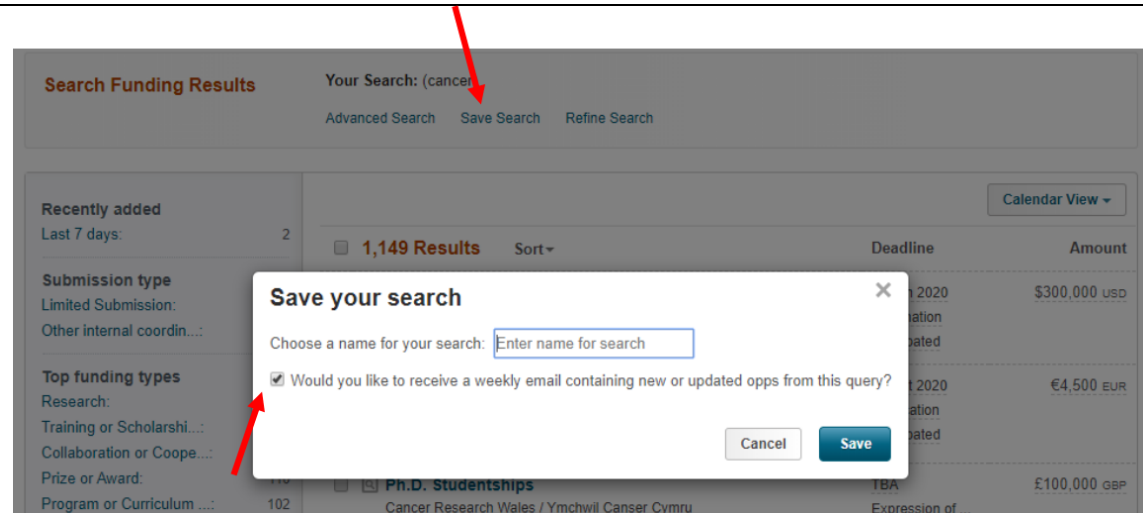
- From the Funding tab, hit Advanced Search
- Now you can search by multiple fields and set your filters before you search
- You can still use the filters on the left on the results page to narrow down your search even more



The screenshot shows the 'Funding Advanced Search' interface. At the top, there is a search bar and a 'View Tutorial' link. Below the search bar, there are two radio buttons: 'Match all of the fields' (selected) and 'Match any of the fields'. A 'Search' button and a 'Clear All' button are also present. The search criteria are entered in three rows, each starting with 'All Fields' in a dropdown menu, followed by a text input field, and separated by 'or' operators. Below the search criteria, there is a '+ Add another row' button and a 'Clear' button. At the bottom, there is a list of filter categories: Amount, Deadlines, Limited Submission, Activity Location, Citizenship or Residency, Funding Type, Keyword, Requirements, and Sponsor Type.

Save Your Search

- If you have set up your search criteria and filters just the way you want them you can save your search so you never have to take the time to set the search up again
- At the top of your results screen you should see “Save Search”
- Give your search a name
- Do you want to weekly emails with new opportunities that fit your search? Select the check box and you’re all set



Share Your Search

- Once you have saved a search you can share it out to anyone else with a Pivot account
- From the Home page, select “Saved Searches”
- Click on the “Options” Button
- Select “Share”
- Enter the email address of the person(s) you would like to send it to
- Include a message if you’d like
- Click “Send”



Share An Opportunity

- There are many ways to share funding opportunities!
- Share from the opportunity
 - Once you have opened the opportunity there will be a list on the right-hand side of actions you can take
 - Select “Share”
 - Enter the email(s) you want to send to, add a message, hit “Send”



- Share from the search results list
 - Select the checkboxes next to the opportunities you want to send
 - Click “Share” from the top of the list
 - Enter the email(s) you want to send to, add a message, hit “Send”

The screenshot shows a web interface for searching funding opportunities. At the top, there are tabs for 'Funding' and 'Profiles', and a search bar containing 'climate change'. Below the search bar, the results are filtered by '(Citizenship=(United States or Unrestricted)) AND (Activity Location=(United States or Unrestricted))'. A sidebar on the left contains filters for 'Activity Location', 'Citizenship/Residency', 'Submission type', and 'Top funding types'. The main content area displays a list of funding opportunities with columns for checkboxes, titles, deadlines, and amounts. The 'Share' button in the top navigation bar is highlighted with a red box.

	<input type="checkbox"/>	Track	Set to Active	Share	Export	Deadline	Amount
Activity Location	<input checked="" type="checkbox"/>						
United States OR Unrestricted							
Citizenship/Residency	<input checked="" type="checkbox"/>						
United States OR Unrestricted							
Submission type	<input checked="" type="checkbox"/>						
Limited Submission							11
Other internal coordin...							3
Top funding types	<input checked="" type="checkbox"/>						
Climate and Integrated Assessment Modeling Studies						27 Jul 2013	see record
United States Environmental Protection Agency (EPA)							
Environment Program						unspecified	see record
Knowledge Foundation							
Impacts of Climate Change on Animal Health and Production						30 Apr 2013	\$2,500,000
United States Department of Agriculture (USDA)							
National Institute of Food and Agriculture (NIFA)							
Agriculture and Food Research Initiative (AFRI)							